



**GATEWAY  
COMMUNITY COLLEGE**

A MARICOPA COMMUNITY COLLEGE

# **RN Refresher Program Information Packet**

## **NONDISCRIMINATION POLICY**

The Maricopa Community Colleges does not discriminate on the basis of race, religion, color, national origin, sex, handicap/disability, sexual orientation, age, or Vietnam era/disabled veteran status in employment or in the application, admission, participation, access and treatment of persons in instructional or employment programs and activities.

The Maricopa Community Colleges reserve the right to change, without notice, any materials, information, curriculum, requirements, and regulations in this publication.

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## **PROGRAM DESCRIPTION AND REQUIREMENTS**

The RN Refresher Program at GateWay Community College is approved by the Arizona State Board of Nursing. The program is available to registered nurses for the purpose of review and update of nursing theory and practice. In addition, successful program completion satisfies the Arizona State Board of Nursing RN license renewal requirement for applicants who do not meet the practice mandate as stated in The Nurse Practice Act, R4-19312 (B), “An applicant for licensure by endorsement or renewal shall complete a nursing program or practice nursing at the applicable level of licensure for a minimum of 960 hours in the five years before the date on which the application is received.”

The RN Refresher Program consists of a ten-credit lecture/lab course titled Registered Nurse Refresher (NUR295). The didactic portion is six credits; the delivery method of theory course content is hybrid online. The didactic component of the course work includes general nursing concepts, pharmacology and care of the adult with selected medical surgical conditions.

The clinical portion of the course is four credits. This component of the course includes:

- online assignments to prepare for the campus lab & simulation sessions (nursing skills, drug calculations, etc.),
- campus lab days for skills review and competency testing,
- time allotted for completion of agency-specific orientation requirements and
- a clinical experience supervised by a GWCC instructor.

Upon satisfactory completion of NUR295, the faculty will send a letter to the Arizona State Board of Nursing to verify the refresher’s successful program completion. The student will be awarded a Certificate of Completion in Nursing Refresher. Program completion does not guarantee that the Refresher will be hired by a health care agency once he/she receives an active nursing license.

### **Mandatory Health & Safety Requirements for Program Participation**

In order to join a program in the Healthcare Education department, there are several requirements you must meet.

- You can download the most up to date requirements on the website. Look for the MaricopaNursing requirements. <https://www.maricopa.edu/degrees-certificates/healthcare-education/health-safety-requirements>
- Other requirements:
  - Annual flu vaccination
  - CPR Basic Life Support (Healthcare Provider-American Heart Association)
  - DPS Level 1 Fingerprint Clearance Card
  - Health Care Provider form completed within the past six (6) months.
  - American Databank background check with a “pass” result within the last six (6) months.
  - Random Urine Drug Screen – Completed after the NUR 295 Course begins. Forms & instructions for urine drug screen testing will be provided at an unannounced time during the NUR295 course. Student must “Pass” to stay enrolled in the program.

**All NUR 295 participants must obtain a temporary RN Refresher license or have an active Arizona Registered Nurse License.**

- Applications are available from the Arizona State Board of Nursing: [www.azbn.gov](http://www.azbn.gov) (please note: you must first pay to renew an expired license prior to being issued a temporary license).
- The AZBN requires a separate fingerprinting process for RN applicants who are endorsing into Arizona and for applicants applying for licensure by examination. Please note, the fingerprints from your Fingerprint Clearance Card application **cannot** be used for this purpose. You will need to obtain additional fingerprints; the AZ State Board will direct you.
- License must be current through NUR295 course end date
- All students must remain in good standing with the Arizona State Board of Nursing throughout the course. Once enrolled in the program, any student receiving disciplinary actions against their license must notify the Nursing Department Chair and RN Refresher Program Coordinator within five (5) school days. The Nursing Department Chair reserves the right to restrict the student's participation in clinical experiences and involvement with patient care until the license is valid and unrestricted.

### **Enrollment Requirements**

Eligible candidates must have passed NCLEX to be eligible for the RN Refresher program at Gateway Community College. Other eligibility includes:

1. Currently have, or be eligible to obtain, an *unrestricted* active, inactive, lapsed, or re-issued RN license

RN Refresher students must possess an unrestricted license to meet eligibility requirements for the refresher programs at GateWay Community College. If a student's license, temporary or otherwise, has any restrictions whatsoever (for example, although not inclusive - disciplinary action, monitoring/consent agreement, Board Order, etc.), the student is not eligible for the GWCC Refresher program.

-AND-

2. Meet one of the following enrollment requirements:
  - Practice experience as a registered nurse after obtaining RN licensure status from respective board of nursing or after obtaining licensure in a foreign country
  - OR-
  - New graduate nurse who has never practiced nursing after obtaining RN licensure.

### **Application Process**

1. Complete the RN Refresher Application Packet. The packet is located on the GWCC RN Refresher website: <https://www.gatewaycc.edu/registered-nurse-refresher>
2. Send application materials to Jeanette Peterson via:
  - ❖ E-mail: [Hilary.Daley@gatewaycc.edu](mailto:Hilary.Daley@gatewaycc.edu) (Preferred method); or
  - ❖ Postal Service:  
GWCC Nursing, ATTN: Hilary Daley, 108 N. 40<sup>th</sup> Street, Phoenix, AZ 85034

## Estimation of Cost

The general tuition for courses taken at GateWay Community College (GWC), effective Academic Year 2023-2024 is \$97 per credit hour. Additional program expenses are estimated below.

Payment plan information can be found at: <https://www.gatewaycc.edu/pay-college/payment-options>

***All costs are estimates and subject to change.***

*Tuition costs & fees: (10 credits x 97.00 per credit + \$15.00 Registration fee + \$125 Lab fee)	\$1,110
E-Books/Course Materials (Information provided at Orientation) Lippincott Brunner & Suddarth Course Point Plus & Docucare).	~\$300.00
<b>Clinical Costs</b>	
Complio/American Databank <ul style="list-style-type: none"> <li>○ Background Check (\$59)</li> <li>○ Random Urine Drug Screen (\$57)</li> <li>○ Compliance Tracker (\$10)</li> </ul>	~\$126.00
My Clinical Exchange (mCE-Six (6) month account)	\$20.00
Arizona DPS Level 1 Fingerprint Card	~\$75.000
Reactivation of RN License (price can vary depending on individual license needed)	\$160.00
Immunizations	<b><i>Varies \$250.00</i></b>
CPR (BLS Healthcare Provider – American Heart Association)	<b><i>Varies \$30-75.00</i></b>
Uniform for Lab & Clinical, watch, & stethoscope	<b><i>Varies \$200.00</i></b>
<b>TOTAL ESTIMATED COST</b>	<b>\$2,271.00</b>

**\*Changes may occur in the fees stated in this document**

Out of State Tuition will increase cost of tuition: Tuition information can be found at:  
<https://www.gatewaycc.edu/pay-college/tuition-and-fees>

**\*\*All students are encouraged to have internet, a computer, laptop, or mobile device that will allow completion of online assignments.**

# Health Care Provider Signature Form

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Instructions for Completion of Health Care Provider Signature Form:

A health care provider **must** sign Health Care Provider Signature Form **within 6 months of application** and indicate whether the applicant will be able to function. Health care providers who qualify to sign this declaration include a licensed physician (M.D., D.O.), a nurse practitioner, or physician's assistant.

(Please Print)

Applicant Name \_\_\_\_\_ Student ID Number \_\_\_\_\_

It is essential that nursing students be able to perform a number of physical activities in the clinical portion of the program. At a minimum, students will be required to lift patients, stand for several hours at a time and perform bending activities. Students who have a chronic illness or condition must be maintained on current treatment and be able to implement direct patient care. The clinical nursing experience also places students under considerable mental and emotional stress as they undertake responsibilities and duties impacting patients' lives. Students must be able to demonstrate rational and appropriate behavior under stressful conditions. Individuals should give careful consideration to the mental and physical demands of the program prior to making application.

I believe the applicant \_\_\_\_\_ WILL OR \_\_\_\_\_ WILL NOT be able to function as a nursing student as described above.

If not, explain: \_\_\_\_\_  
\_\_\_\_\_

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Licensed Healthcare Examiner (M.D., D.O., N.P., P.A.)

Print Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

City: \_\_\_\_\_

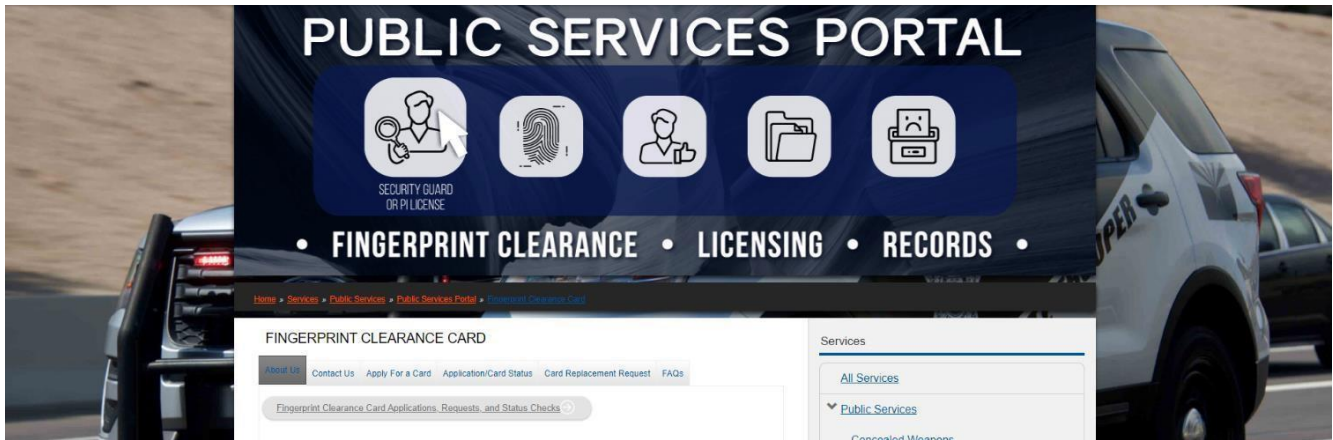
State: \_\_\_\_\_

Phone: \_\_\_\_\_

# Arizona DPS Level 1 Fingerprint Card

Use this website page link to download the full instructions: <https://www.maricopa.edu/degrees-certificates/healthcare-education/health-safety-requirements>

To apply for the card, go to: <https://www.azdps.gov/services/public/fingerprint>



## Fingerprint Clearance Card

All students enrolled in any of the Allied Health or Nursing programs at Maricopa Community Colleges must have a Fingerprint Clearance Card to continue in their area of study.

Fingerprint clearance is required to work and care for children, the elderly, and any vulnerable adult. Our contracts with clinical agencies are including this fingerprint requirement, so students must complete this requirement in order to attend any of the health programs.

# Uniform Information for Lab & Clinical RN Refresher

**Navy blue scrubs – tops and pants!**

**White or Black Shoes ONLY!**

Nurse's shoes, low-top leather athletic shoes, etc. Open-toed shoes, sandals or backless shoes are not acceptable. Clogs with a back strap are permitted. White or black socks or neutral nylons (compression hose) must be worn.

**Uniform may be purchased at vendor of your choice.**

**Please be sure there is NO LOGO on your scrubs.**

**Scrubs should be clean and wrinkle free.**

(Students may wear a white t-shirt under the uniform.)





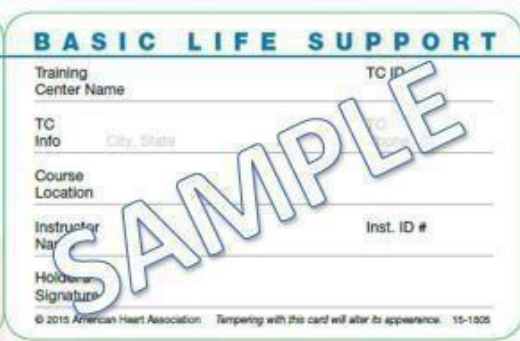
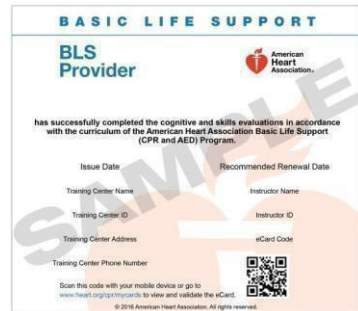
# CPR

Due to the standards of their accreditation agencies and clinical partners many of our programs require that the CPR training taken by students be certified by the American Heart Association. The theory can be online but the skills must be completed in person.

**Attention Allied Health & Nursing Students: We only accept the American Heart Association's Healthcare Provider CPR Cards. When contacting the organizations listed below, be sure to specify that you need that particular card.**

<p><b>GateWay Community College</b>          108 N 40th St Phoenix, AZ 85034  <a href="https://www.gatewaycc.edu/events/cpr-classes">https://www.gatewaycc.edu/events/cpr-classes</a></p>	<p><b>American Heart Association</b>          2929 S. 48th Street Tempe, AZ 85282          1-877-242-4277  <a href="https://cpr.heart.org/en/">https://cpr.heart.org/en/</a></p> <p>Be sure skills are in person</p>	<p><b>Heart Savers Inc</b>          1530 N. Country Club Dr. Suites 14 &amp; 15          Mesa, AZ 85201          480-998-5193  <a href="https://heartsaversinc.com/">https://heartsaversinc.com/</a></p> <p>Be sure American Heart Association BLS Healthcare Provider Course</p>
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## ACCEPTABLE CPR CARD SAMPLES



**MAKE SURE YOU SIGN THE BACK OF YOUR CARD AND UPLOAD BOTH THE FRONT AND THE BACK OF THE CARD.**