

WILDLAND FIREFIGHTER

GATEWAYCC.EDU/WILDLAND-FIREFIGHTER

[INFORMATION PACKET]



HEALTH SCIENCES



GATEWAY
COMMUNITY COLLEGE
A MARICOPA COMMUNITY COLLEGE



MARICOPA
COMMUNITY COLLEGES

The Maricopa County Community College District (MCCCD) is an EEO/AA institution and an equal opportunity employer of protected veterans and individuals with disabilities. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, age, or national origin. A lack of English language skills will not be a barrier to admission and participation in the career and technical education programs of the District.

The Maricopa County Community College District does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs or activities. For Title IX/504 concerns, call the following number to reach the appointed coordinator: (480) 731-8499. For additional information, as well as a listing of all coordinators within the Maricopa College system, <http://www.maricopa.edu/non-discrimination>.

For the latest information on programs, graduation rates and other important consumer information, please visit our website at gatewaycc.edu

WELCOME LETTER

Your Journey Starts Today!

Dear Future Student,

Welcome to GateWay Community College! We are thrilled that you have chosen to pursue an exciting and fulfilling career in Emergency Medical Services with us. At GWCC, we are dedicated to creating a supportive and enriching learning environment, and we are committed to your success.

Our experienced instructors and program supervisors are here to guide you every step of the way. Whether you are new to the field or bringing prior experience, we ensure that all students have equal opportunities to learn, apply knowledge, and develop the essential skills needed for a successful career in EMS.

Welcome to the GWCC EMT family—we're excited to be part of your educational journey!

Sincerely,

Daniel Davis
Program Supervisor, EMT and Fire Programs
(602) 392-5354
daniel.davis@gatewaycc.edu

Wildland Firefighter Program Webpage:

<https://www.gatewaycc.edu/degrees-certificates/emergency-medical-technology>

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PROGRAM OVERVIEW

Program Overview

This comprehensive course is designed to equip and enhance the skills of your Wildland firefighter. With a total duration of 50 hours, it covers extensive insights and concepts that are essential for a firefighter to perform their duties efficiently and effectively.

Through this course, your Wildland firefighter will gain an in-depth understanding of the tactics, strategies, and techniques necessary to combat wildfires. They will learn about the various modes of fire behavior, how to assess the risks associated with them, and craft optimal plans for mitigating the dangers posed by wildfires.

Moreover, the course will delve into the science behind fire management and the use of tools and equipment, including hand tools, pumps, and hoses, which are vital for effective firefighting. The program will also explore the nuances of teamwork, leadership, and management, sensibly emphasizing their significance in the context of firefighting.

The tone of this course is of utmost importance, as it focuses on instilling a sense of responsibility, dedication, and commitment. The course material is presented through a combination of lectures, practical demonstrations, and hands-on exercises to ensure the highest level of retention and practical application.

Enrolling your Wildland firefighter in this premium course will equip them with a wealth of knowledge and expertise necessary for firefighting operations. With its commitment to semantic richness and comprehensive details, this course is a valuable investment for your firefighting team.

Wildland Firefighter

The Certificate of Competency (CCT) in Wildland Firefighter trains students for beginning-level wildland firefighter and meets the standards for National Wildfire Coordinating Group (NWCG). Includes wildland fire behavior, fire control tactics, human factors on the fireline, standards for firefighter safety and survival, introduction to the incident command system, and a field exercise.

PRE-ADMISSION CRITERIA

Virtual Information Sessions

For detailed information about your program of interest, we encourage you to attend one of our virtual information sessions. Participation is required for some programs and is strongly recommended before enrollment. Attending a session before contacting an advisor is highly recommended.

To register for a virtual information session, visit gatewaycc.edu/virtual-sessions.

Clock Healthcare Advisor

To schedule a meeting with the advisor for the Wildland Firefighter program, please use the online scheduling tool below:

- Self-schedule an appointment with Debra Phillips: [Schedule an appointment](#)
- Email Debra Phillips:
 - clock.health.sciences.advising@gatewaycc.edu
 - phillipsdm@gatewaycc.edu

For a complete listing of Enrollment Steps, visit gatewaycc.edu/enroll/clock-enrollment-steps.

Complete Admission Application

If you are new to college or Maricopa Community Colleges, or if you need to reapply, visit gatewaycc.edu/enroll and follow the steps below to complete the admission application:

- **New Students:** Click "Join Now" to create an account.
- **Returning MCCC students:** Click "Log In" and enter your MEID and password. If you do not remember your MEID or password, select "Forgot your Username?" and/or "Forgot your Password?" for assistance.

Enter/Verify the Following Information During the Admission Application	
Primary College of Interest	GateWay Community College
Field of Interest	Health Sciences
Primary Reason for Attending	Get a Certificate
Select a Plan	Wildland Firefighter (CER)
Select Expected Start	Select Academic Year

For assistance, please contact Enrollment Services at (602) 286-8200.

PRE-ENROLLMENT CRITERIA

Request Enrollment

To request enrollment in the Wildland Firefighter program, send an email from your Maricopa Student Email address to: clockenroll@gatewaycc.edu.

Please be sure to include the following in your email:

- Wildland Firefighter program and desired [start date](#)
- The [funding source](#) you intend to use to pay for your program

Enrollment is based on eligibility, completed documents, and space in the program.

Uniforms and Professional Appearance

- Well-kept shirt
- Pants
- Closed-toe shoes

FINANCIAL INFORMATION

Program Costs *

REQUIRED TUITION AND FEES

PROGRAM TUITION AND FEES	Wildland Firefighter
Registration Fee	\$ 15.00
Tuition Clock Hour	\$ 250.00
Course Fees	\$ 25.00
TOTAL Tuition & Fees	\$ 290.00

**Please note that these are only estimates and may change. Additional fees may apply.*

Payment Options

After registering for your classes, you will need to pay your tuition. Understanding the available options will help you create a payment plan that suits your financial needs.

Key Steps:

- Act early if you plan to apply for financial aid or need to set up a payment plan.
- Regularly check your Maricopa student email and Student Center for updates on payment balances, due dates, and financial aid awards.

Financial Responsibility: Students are responsible for the total cost of their program, including tuition, fees, out-of-pocket expenses, and any additional costs associated with the program. Students are expected to secure sufficient financial aid, Agency funding, or set up a payment plan to cover their tuition and fees during enrollment.

Payment Process: We recognize that paying for college can involve several steps. Because tuition and fees are due before classes begin, we have provided a list of accepted payment methods.

Important Note: Certification will not be granted until all tuition and fees are paid in full.

For more information on payment options and deadlines, visit: [Payment Options](#)

Explore available scholarship opportunities to help fund your education:

- Visit the [Maricopa Community Colleges Foundation Scholarships](#) for more information.
- For specific details about scholarships available at GateWay Community College, visit [GateWay Scholarships](#).

What You Should Know About Payment Plans:

- Payment plans are not loans, so no interest or finance charges will apply.
- No credit check is required.
- A down payment is necessary to initiate the plan.
- Payments are divided into manageable installments over a specified period.

Payment Plan Details:

- Contact Student Business Services at (602) 238-4347 or (602) 286-8277 for specific payment plan details as options vary by program.
- A 10% down payment is due 30 days before the program start date.
 - 1 – 6 scheduled payments: Requires a 10% down payment plus a \$25 enrollment fee.*
 - 7 – 12 scheduled payments: Requires a 10% down payment plus a \$45 enrollment fee.*

Important Information:

- Payment plans must be set up online through your Student Center.
- All payment options require an immediate (same-day) down payment.
- To avoid having your classes dropped, sign up for the payment plan before your tuition due date.

Payment Methods:

- Automatic Bank Payment (ACH): This option involves pre-approved transfers from your checking or savings account, processed on the 5th of each month until your balance is fully paid within your enrollment period.
- Credit Card: Monthly payments are automatically charged to your credit card, processed by American Card Services, Inc., on the 5th of each month until the balance is fully paid within your enrollment period. eCashier registration is available online.

For more information or to pay your tuition and fees, visit: [Pay for College](#).

Your Financial Account

- For your convenience, you can view your financial account activity in your Student Center located at [Students | Maricopa Community Colleges](#)
- Credit/debit payments can be made online through MCCCCD Student Center, in person at Student Business Services Department, or over the phone at (602) 238-4347 or (602) 286-8277
- Cash/check payment can be made in person at the Student Business Services Department (Check website for hours).

Payment Reminders

If you applied for and received financial aid, please check your student center to determine if you have any To Do List items as this may prolong being Awarded.

- Students unable to secure financial aid prior to their start date will be required to utilize a payment plan or third-party funding source.
- Your seat will not be secured until you have verified funding for your program. Failure to secure your seat by your due date may result in a drop from your program for Non Payment.
- Continued enrollment in the program is contingent upon the ability to secure tuition funding. Students who do not adhere to tuition payment guidelines will be withdrawn from the program.
- Students who are withdrawn prior to the program start date due to failure to comply with tuition payment guidelines will void their seat in class and it will be given to the next student in line who is on the waitlist.

Refund Policy

Students who officially withdraw from classes within the withdrawal deadlines listed below will receive a 100% refund for tuition, course and registration fees. Deadlines that fall on a weekend or a college holiday will advance to the next college workday except for classes fewer than 10 calendar days in length or as specified by the college. Calendar days include weekdays and weekends. Refer to individual colleges for withdrawal and refund processes. Never attending is not an allowable refund exemption or an excuse of the debt incurred through registration.

Length of Class	Official Withdrawal Deadlines for 100% Refund
1-9 calendar days	Prior to the class start date
10-19 calendar days	1 calendar day including the class start date
20-29 calendar days	2 calendar days including the class start date
30-39 calendar days	3 calendar days including the class start date
40-49 calendar days	4 calendar days including the class start date
50-59 calendar days	5 calendar days including the class start date
60-69 calendar days	6 calendar days including the class start date
70+ calendar days	7 calendar days including the class start date

** Course fees will be refunded only if the student qualifies for a 100% refund. Debts owed to any MCCCDC college must be satisfied before any refunds are paid to the student. Refunds for students receiving federal financial assistance are subject to federal guidelines. Requests for exceptions to the refund policy must be filed within one year from the semester in which the course was taken.*

Visit this webpage for additional information:

<https://www.maricopa.edu/students/tuition-payment-information/student-refunds>

How to Obtain a Refund

When dropping classes, you must officially do so during the refund period to be eligible for a refund. You can do this online using your Online Student Center or in person at your college's Admissions, Records, and Registration office.

Once you have officially dropped from your classes, and if you are eligible for a refund, you must contact Student Business Services at your college to receive your refund.

Student Business Service processes all refunds. All refunds of cash, check, and checking/saving payment plan payments are issued through the Maricopa Student Refund Program (MSRP). No refunds of cash are available. Refunds of credit card payments will be made only to the credit card on which the original payment was processed.

To ensure you receive your refund as quickly as possible, make sure your current address is correct, and update it if necessary in your Student Center in the Personal Information section.

If financial aid was used to pay your tuition, you may receive a refund via your selected refund method for any funds remaining after your tuition, fees, and other charges have been paid.

Click this link for additional information:

<https://www.maricopa.edu/students/tuition-payment-information/student-refunds>

Disability Resources

Students with disabilities who believe that they may need accommodations in a class or program must contact the Disability Resource Center (DRC) at Gateway at (602) 286-8171. The Director of Disability Resources, Learning, & Testing Services is responsible for determining a student's eligibility for services and will notify the faculty in writing of the accommodations requested. During the first class session, faculty members shall announce that students may meet with them during office hours if they need special accommodations for a disability. If you have a question or concern, please contact the DRC.

gatewaycc.edu/disability-resources | email: disability.services@gatewaycc.edu | 602-286-8171

Medical Marijuana Policy

Maricopa Community Colleges prohibit the possession and use of marijuana on all campuses and in all off-campus student activities, including clinical externship and clinical learning experiences in health programs. This policy is dictated by Arizona Revised Statutes § 15-108, which prohibits any person, including a medical marijuana cardholder, from possessing or using marijuana on the campus of any public university, college, community college or post-secondary education institution. Federal legislation prohibits any institution of higher education that receives federal funding from allowing the possession and use of marijuana.

Maricopa Community Colleges receive federal funds through grants and financial aid. Maricopa Community Colleges continue to enforce current policies regarding controlled substances and any student or employee who violates university policy prohibiting the use or possession of illegal drugs on campus or in student activities - including educational externship - will be subject to disciplinary action and criminal prosecution.

Nondiscrimination Policy

The Maricopa County Community College District does not discriminate on the basis of race, religion, color, national origin, sex, handicap/disability, sexual orientation, age, or Vietnam-era/disabled Veteran status in employment or in the application, admission, participation, access, and treatment of persons in instructional or employment programs and activities.

Notice

GateWay Community College reserves the right to change, without notice, any materials, pricing, information, curriculum requirements, and regulations stated in this publication