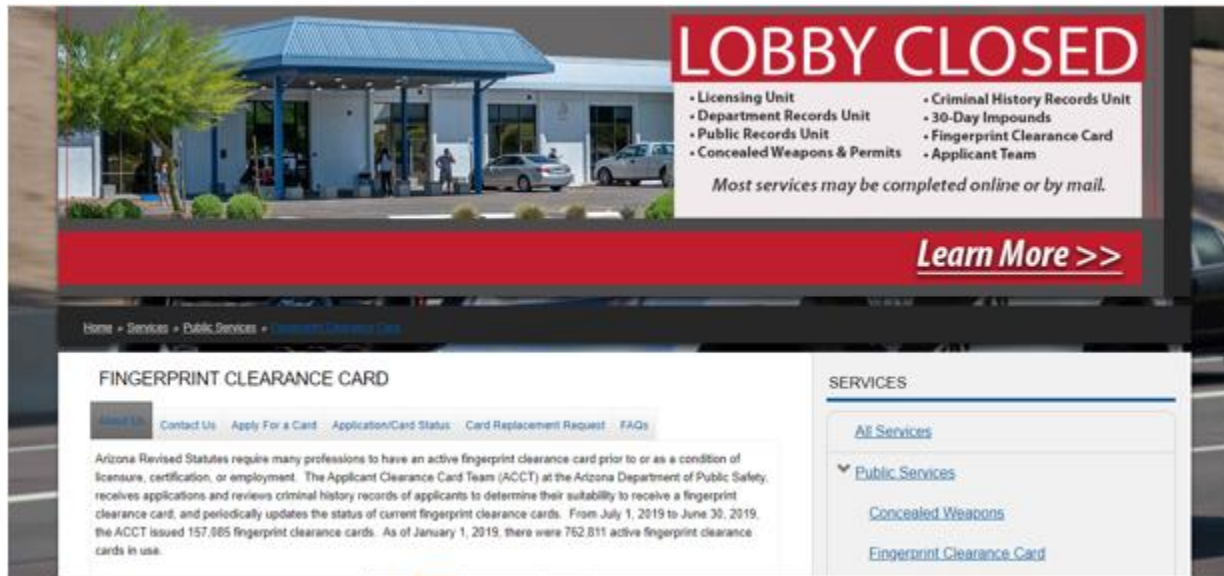**1. Go to the Department of Public Safety (http://www.azdps.gov/) website.**

2. Choose how you would like to apply for the finger print clearance card. (Instructions for online application are listed below).

FINGERPRINT CLEARANCE CARD

There are two ways to apply for a Fingerprint Clearance Card, by paper or online. Please select the option below that is best suited for you.
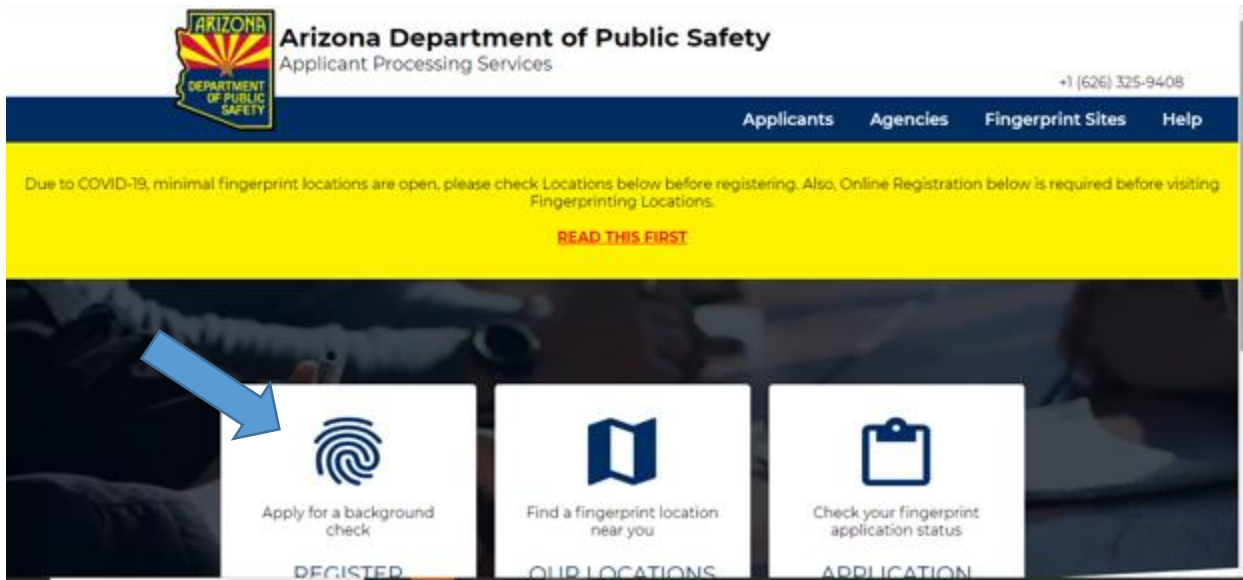Paper Application

AVAILABLE FOR ARIZONA APPLICANTS ONLY:

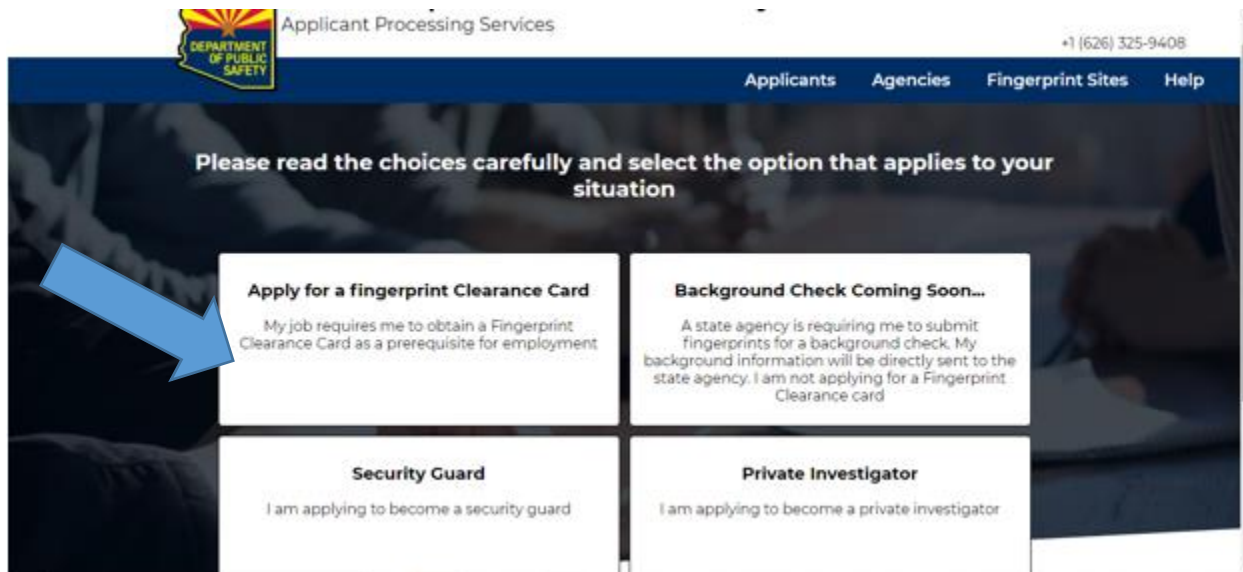Online Application (link is external)

1. Click on "Online Application" (link above)
2. On vendor site, click the "Fingerprint Sites" (on the top right of page) to ensure there is a fingerprinting location near you.
3. On vendor site, click "Register".
4. Click on Apply for a Fingerprint Clearance Card and the type of application you are requiring.
5. Continue to click the appropriate type. Please make sure you are selecting the correct type as **FEES WILL NOT BE REFUNDED.**
6. Enter demographics

7. Answer and electronically sign release and agreement

8. Submit information

9. An email with the link to pay with a credit card will be sent to the email you provided during registration.

10. After you are fingerprinted you will receive a notification that the application has been received by DPS

3. Online Application Process click on the Register link.

4. Click apply for a fingerprint clearance card.

5. Choose appropriate application.

6. Read the privacy information and acknowledge and continue

7. Select the reason why you are applying for a Fingerprint Clearance Card. Healthcare student should select the Health Science Student & Clinical Assistant – ARS 15-1881

8. Complete Personal Information and remaining application.

9. An email with the link to pay with a credit card will be sent to the email you provided during registration.

10. After you are fingerprinted you will receive a notification that the application has been received by DPS